



PUBLIC NOTICE IS HEREBY GIVEN THAT THE

**BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH**

WILL HOLD A PUBLIC MEETING  
IN THE COMMISSION CHAMBERS - ROOM 1400  
OF THE UTAH COUNTY ADMINISTRATION BUILDING  
100 East Center Street, Provo, Utah  
**April 29, 2020 - 03:00 P.M.**

\*Board members may participate electronically at will, with the anchor location as stated above.\*

\*The public may participate electronically by calling (385) 323-8760\*

PRAYER/READING/THOUGHT: To Be Announced  
PLEDGE OF ALLEGIANCE: To Be Announced

**CONSENT AGENDA**

1. APPROVE WARRANT REGISTER FOR PAY PERIOD - 9  
-Justin
2. APPROVE THE MINUTES FROM THE BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH MEETING THAT WAS HELD ON APRIL 1, 2020  
-Justin Anderson
3. ADOPT AND AUTHORIZE COMMISSION SIGNATURE ON A RESOLUTION AMENDING THE COUNTY MOTORIZED EQUIPMENT AND VEHICLE POLICY AND THE COUNTY TRAVEL POLICY  
-Richard Nielson
4. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO ACCEPTING THE PROJECT LIST AND USE OF FUNDS FROM THE 4TH QUARTER CENT TRANSPORTATION FUNDS.  
-Richard Nielson
5. APPROVE AND AUTHORIZE THE SIGNING OF A MEMORANDUM TO SURPLUS THE 2015 COASTLINE TRAILER ICN #701775 THAT HAS BEEN DECLARED A TOTAL LOSS BY THE INSURANCE COMPANY.  
-Richard Nielson
6. ADOPT (OR DENY) AN ORDINANCE TO AMEND CHAPTER 3, PART 1 OF THE UTAH COUNTY LAND USE ORDINANCE RELATED TO PROVIDING CLARITY AND CONSISTENCY TO VARIOUS LAND USE REGULATIONS.  
-Bryce Armstrong
7. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY AND UTAH LAKE COMMISSION TO PAY A PORTION OF THE SOILS ASSESSMENT FOR THE UTAH LAKE SHORELINE FOR AN AMOUNT NOT TO EXCEED \$4,464 USING WRI GRANT FUNDS.  
-Richard Nielson
8. APPROVE AND AUTHORIZE THE SIGNING OF THE FUEL NETWORK USER AGREEMENT WITH THE STATE OF UTAH DIVISION OF FLEET OPERATIONS FOR BILLING OF THE STATE GASCARD SERVICE NOW BEING PROCESSED THROUGH AWEX INC AS PER AGREEMENT #2019-860  
-Richard Nielson
9. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY AND DLT SOLUTIONS TO RENEW TWO AUTOCAD CIVIL 3D LICENSES FOR THREE YEARS AT A

COST OF \$5814.75 EA EFFECTIVE 4/20/2020 TO 4/19/2023

-Gary Ratcliffe

10. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN CREDIT APPLICATION WITH THOMAS PETROLEUM  
-Tad Rasmussen
11. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY ASSESSOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER #60415 DATED 04/24/2020.  
-Jim Stevens
12. AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH CSC (CORPORATION SERVICE COMPANY) FOR E-RECORDING SERVICES FOR THE RECORDER'S OFFICE.  
-Andrea Allen
13. APPROVE AND AUTHORIZE THE SHERIFF TO SIGN AN ACKNOWLEDGEMENT FORM WITH RING  
-Sheriff Smith
14. APPROVE AND AUTHORIZE FY 2020 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) OBLIGATING DOCUMENT OF AWARD FROM THE UTAH DEPARTMENT OF PUBLIC SAFETY.  
-Peter Quittner
15. ADOPT A RESOLUTION APPOINTING SCOTT HART AND REAPPOINTING DUANE DORTON TO THE ADMINISTRATIVE CONTROL BOARD OF THE NORTH FORK SPECIAL SERVICE DISTRICT.  
-Brian Voeks

**REGULAR AGENDA**

1. RATIFICATION OF WARRANT REGISTER FOR APRIL 20, 2020 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM  
-Alice Black
2. RATIFICATION OF WARRANT REGISTER FOR APRIL 27, 2020 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM  
-Alice Black
3. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON AGREEMENT WITH CROSSMATCH TECHNOLOGIES INC., ALSO KNOW AS HID GLOBAL  
- Lt. Jerad Jarvis, Utah County Sheriff's Office -
4. RATIFY COMMISSION SIGNATURE ON COOPERATIVE AGREEMENT BETWEEN STATE OF UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS AND UTAH COUNTY FOR THE SANTAQUIN FUEL REDUCTION PROJECT.  
-Patrick Carlson/Fire
5. APPROVE AND RATIFY COMMISSION SIGNATURE ON AGREEMENT FOR COVID-19 QUARANTINE/ISOLATION LODGING  
-Mike Smith, Utah County Sheriff -
6. ACKNOWLEDGEMENT OF AMENDMENT NO 36 TO CONTRACT 2015-421 & 2019-605 BETWEEN UTAH COUNTY DEPARTMENT OF DRUG & ALCOHOL PREVENTION & TREATMENT AND THE STATE OF UTAH DIVISION OF SUBSTANCE ABUSE & MENTAL HEALTH FOR SFY 2020 FUNDING.  
- Robert Johnson, Department of Drug and Alcohol Prevention and Treatment -
7. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT FOR VAULT PRIVY BOND AND MAINTENANCE WITH SPANISH FORK CITY FOR POPLAR LANE TRAILHEAD.  
- Ralph Clegg, Health Department Executive Director -

8. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH UNITED WAY FOR USE OF CONFERENCE ROOMS IN THE HEALTH & JUSTICE BUILDING.  
- Ralph Clegg, Health Department Executive Director -
9. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH BIO-FLIGHT APPLICATIONS FOR MOSQUITO ABATEMENT.  
- Ralph Clegg, Health Department Executive Director -
10. APPROVE AND AUTHORIZE THE SIGNATURE ON AGREEMENT WITH TRUESCREEN, INC. FOR THE VOLUNTEER BACKGROUND CHECKS FOR THE FOSTER GRANDPARENT PROGRAM.  
- Ralph Clegg, Health Department Executive Director -
11. APPROVE AND AUTHORIZE THE SIGNATURE ON AGREEMENT WITH TRUESCREEN, INC., FOR THE VOLUNTEER BACKGROUND CHECKS FOR THE SENIOR COMPANION PROGRAM.  
- Ralph Clegg, Health Department Executive Director -
12. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH BUSINESS INFORMATION GROUP, INC FOR FINGERPRINTING SERVICES OF FOSTER GRANDPARENT VOLUNTEERS.  
- Ralph Clegg, Health Department Executive Director -
13. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH BUSINESS INFORMATION GROUP, INC FOR FINGER PRINTING SERVICES OF SENIOR COMPANION VOLUNTEERS.  
- Ralph Clegg, Health Department Executive Director -
14. APPROVE AND AUTHORIZE AMENDMENT 1 TO #2019-763 WITH UTAH DEPARTMENT OF HEALTH FOR THE WOMEN, INFANT AND CHILDREN (WIC) PROGRAM TO INCREASE FUNDS FOR AN INFRASTRUCTURE PROJECT.  
- Ralph Clegg, Health Department Executive Director -
15. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH BIOMEDICAL SOLUTIONS, INC., FOR THE PURCHASE OF MEDICAL GRADE REFRIGERATORS FOR THE IMMUNIZATION CLINIC.  
- Ralph Clegg, Health Department Executive Director -
16. AUTHORIZE A CHANGE TO THE CLERK/AUDITOR STAFFING PLAN TO ADD ONE (1) FULL-TIME, CAREER SERVICE, DEPUTY CLERK POSITION [ACCOUNT 100-41700; ADD ONE (1) POSITION OF JOB CODE 6242, GRADE 501; SUPERVISORY ORG: KARLEE JARVIS].  
-Elicia Edwards
17. RECEIVE AND ADOPT THE RECOMMENDATION OF THE UTAH COUNTY INVESTMENT/BENEFITS COMMITTEE REGARDING THE IMPLEMENTATION OF THE CARES ACT PROVISIONS TO THE UTAH COUNTY 401(K) PLAN, WHICH RECOMMENDATION IS TO TAKE NO ACTION AT THE PRESENT TIME BUT TO RECONSIDER THE MATTER AFTER THE COMMITTEE HAS MADE A RECOMMENDATION AT ITS NEXT COMMITTEE MEETING ON MAY 11, 2020; OR IMPLEMENT ALL OR PORTIONS OF THE CARES ACT PROVISIONS TO THE UTAH COUNTY 401(K) PLAN  
- Mark Brady, Assistant Director, Human Resources -
18. ADOPT A RESOLUTION APPROVING VOLUNTEERS WHO WISH TO DONATE THEIR SERVICES TO UTAH COUNTY  
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19. AUTHORIZE THE ADDITION OF FIVE (5) FULL-TIME, GRANT-FUNDED, CAREER SERVICE PROGRAMMER III POSITIONS AND ONE (1) FULL-TIME, GRANT-FUNDED, CAREER SERVICE NETWORK ADMINISTRATOR TO THE STAFFING PLAN (ADD 5 OF JOB CODE 2031 TO ACCOUNT NUMBER 670-41671, SUPERVISORY ORG: JERRY CHAPMAN; ADD 1 OF JOB CODE 2036 TO ACCOUNT NUMBER T 670-41670, SUPERVISORY ORG: DEAN RICHINS). ADDITIONALLY, AUTHORIZE FIVE (5) TIME-LIMITED PROGRAMMER I POSITIONS.  
- Merritt Fullmer, Human Resource Management -

20. AUTHORIZE ADDING THE FOLLOWING FULL-TIME, GRANT-FUNDED, CAREER SERVICE POSITIONS TO THE STAFFING PLAN: ONE (1) BUDGET MANAGER POSITION (JOB CODE 2221, ACCOUNT 100-41410), ONE (1) STAFF INTERNAL AUDITOR POSITION (JOB CODE 2014, ACCOUNT 100-41410), TWO (2) ACCOUNTING TECHNICIAN POSITIONS (JOB CODE 6240, ACCOUNT 100-41410), AND ONE (1) DEPUTY CLERK POSITION (JOB CODE 6242, ACCOUNT 100-41412). ADDITIONALLY, AUTHORIZE THE FOLLOWING TIME LIMITED POSITIONS: ONE (1) TAX ADMINISTRATION CLERK, THREE (3) SENIOR DATA ENTRY CLERKS, AND FOUR (4) DATA ENTRY CLERKS.  
- Merritt Fullmer, Human Resource Management -
21. AUTHORIZE A CHANGE TO THE STAFFING PLAN TO UPGRADE TWO (2) FULL-TIME, CAREER SERVICE PROGRAMMER III POSITIONS TO TWO (2) FULL-TIME, CAREER SERVICE SENIOR PROGRAMMER POSITIONS [ADD TWO OF JOB CODE 2964 TO ACCOUNT # 670-41671, JERRY CHAPMAN'S SUPERVISORY ORGANIZATION, AND DELETE TWO OF JOB CODE 2031 FROM THE SAME].  
- Merritt Fullmer, Human Resource Management -
22. APPROVE AND ADOPT A RESOLUTION TRANSFERRING FUNDS BETWEEN DEPARTMENTS OF UTAH COUNTY  
- Danene Jackson, Clerk/Auditor - Finance -
23. APPROVE AND AUTHORIZE COMMISSION CHAIR TO SIGN AMENDMENT 2 TO THE AGREEMENT TO OPERATE AND MANAGE THE UTAH PAWN AND SECONDHAND MERCHANDISE CENTRAL DATABASE.  
-Patrick Wawro
24. RATIFY THE SIGNATURE OF THE COMMISSION CHAIR ON THE AGREEMENT WITH COMCAST FOR INTERNET SERVICE TO BE PROVIDED TO NEW CJC AMERICAN FORK LOCATION.  
-Brittany Bell
25. APPROVE AND ADOPT A RESOLUTION TRANSFERRING FUNDS BETWEEN DEPARTMENTS OF UTAH COUNTY (EXPERT WITNESS)  
- Danene Jackson, Clerk/Auditor - Finance -
26. APPROVE AN AGREEMENT FOR AN EXPERT WITNESS  
- David O. Leavitt, Utah County Attorney -
27. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)  
-Alice Black
28. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)  
-Alice Black
29. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)  
-Alice Black
30. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)  
-Alice Black

## **WORK SESSION**

### 1. DISCUSSION AND UPDATE OF THE BOOKMOBILE SERVICES IN UTAH COUNTY, BY COLLEEN EGGETT

- David H. Shawcroft, Deputy Attorney -

## **PUBLIC COMMENTS**

In compliance with the Americans With Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Justin Anderson at (801) 851-8111 at least three days prior to the meeting.

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